



INDIVIDUAL ACTIVITY RISK ASSESSMENT		Degree of Risk		Risk Rating Matrix						
Society Name:	Leeds Law Society	Likelihood		Severity						
Category:		5	Inevitable	Likelihood		1	2	3	4	5
Author(s):	Francesca Cuevas	4	Highly Likely		1	1	2	3	4	5
Author(s) signature and date:	Francesca Cuevas 18th November	3	Probable		2	2	4	6	8	10
Persons Responsible:	Club and society committees and leaders	2	Unlikely		3	3	6	9	12	15
Staff Sign Off:		1	Remote possibility		4	4	8	12	16	20
Staff Additional Check:	[Signature] [Date]			5						
Locations:	Leeds Magistrates Court	Severity								
Details of Activity:	A visit to Leeds Magistrates Court in the afternoon, watching court cases as a group. We are meeting outside the Court and going in together.	5	Very high - multiple deaths	Risk rating score						
People who may be affected:	<ul style="list-style-type: none"><li>Society members and participants</li><li>Staff</li></ul>	4	Highly - death, serious injury, permanent disability	Action						
		3	Moderate - Off Uni/work for at least 5 days	1 - 4		Broadly acceptable - no action required				
		2	Slight - First aid treatment	5 - 9		Moderate - Reduce risks if reasonably practicable				
		1	Nil - Very minor	10 - 15		High risk - Priority action to be undertaken				
				16 - 25		Unacceptable - Action must be taken immediately				

Identify Hazards	Estimate the risk				Evaluate the risk				Evaluate residual risk
Hazard	How may harm result?	L i k e l i h o o d	S e v e r i t y	Ra t i n g	Risk control measures	Li k e l i h o o d	Se v e r i t y	Ra t i n g	<b>Further action required?</b>  Only fill out if additional control measures are needed to be implemented or reviewed  Include timescales and who is responsible for implementation
Navigation Issues	Unclear instructions, no navigation device	3	1	3	We will provide clear instructions of how to get to the building and have a meeting point. We will have everyones phone numbers so they can contact us if they are lost / unsure how to get to the building	2	1	2	N/A
Slips, trips and falls	Adverse weather may make the steps slips, or floor might be polished	2	1	2	Remind students to wear appropriate footwear. Leave plenty of time so we are not rushing.	2	1	2	N/A
Adverse weather	Could cause discomfort or travel delay	3	1	3	Remind students to dress appropriately for the weather. Leave plenty of time in case	2	1	2	N/A

[illegible]