

### LUU Trip Attendee Information Sheet

We require a list of your attendees, their contact details, emergency contact details and any medical conditions which they have and what their control measure for this is e.g. *asthma - will have an inhaler on them at all times.*

In the unlikely event that anything should go wrong, providing us with a list of your attendee information means that we will be able to provide the assistance required immediately.

**As the trip organiser, you should keep this list on you at all times throughout your trip and ensure that you have all your attendees' details saved.**

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[illegible]

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