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| **CLUB AND SOCIETY RISK ASSESSMENT** | **Degree of Risk** | **Risk Rating Matrix** |
| |  |  | | --- | --- | | **Society Name:** | **LUU Men’s Hockey** | | **Category:** | **Sports** | | **Author(s):** | **Archibald Simpson** | | **Author(s) signature and date:** | **AS - 30/07/2025** | | **Persons Responsible:** | Club and society committees and leaders | | **Staff Sign Off:** | [Signature] [Date] | | **Staff Additional Check:** | [Signature] [Date] | | **Locations:** | Sports Park Weetwood, Opposition Venues, Social Venues | | **Details of Activities:** | LUU Men's Hockey is one of the biggest sports clubs on campus. We have six teams competing in BUCS leagues and other local leagues, so we can cater for all quality of players from International Players to Beginners. Elite players can also join Leeds Hockey Club which aims to compete in the national league. The club also has a strong social ethos and has a whole club social every Wednesday after BUCS fixtures. | | **People who may be affected:** | * Society members and participants * Members of the public * Staff | | |  |  | | --- | --- | | **Likelihood** | | | 5 | Inevitable | | 4 | Highly Likely | | 3 | Probable | | 2 | Unlikely | | 1 | Remote possibility |  |  |  | | --- | --- | | **Severity** | | | 5 | Very high - multiple deaths | | 4 | Highly - death, serious injury, permanent disability | | 3 | Moderate - Off Uni/work for at least 5 days | | 2 | Slight - First aid treatment | | 1 | Nil - Very minor | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Severity** | | | | | | | | **Likelihood** |  | **1** | **2** | **3** | **4** | **5** | | **1** | **1** | **2** | **3** | **4** | **5** | | **2** | **2** | **4** | **6** | **8** | **10** | | **3** | **3** | **6** | **9** | **12** | **15** | | **4** | **4** | **8** | **12** | **16** | **20** | | **5** | **5** | **10** | **15** | **20** | **25** |  |  |  | | --- | --- | | **Risk rating score** | **Action** | | 1 - 4 | Broadly acceptable – no action required | | 5 - 9 | Moderate - Reduce risks if reasonably practicable | | 10 - 15 | High risk - Priority action to be undertaken | | 16 - 25 | Unacceptable - Action must be taken immediately | |

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| *Identify Hazards* | *Estimate the risk* | | | | *Evaluate the risk* | | | | *Evaluate residual risk* |
| **Hazard** | **How may harm result?** | **Likelihood** | **Severity** | **Rating** | **Risk control measures** | **Likelihood** | **Severity** | **Rating** | **Further action required?**  *Only fill out if additional control measures are needed to be implemented or reviewed*    Include timescales and who is responsible for implementation |
| **Lack of communication of risk assessment to all members** | **Can put members at risk who don’t understand the correct procedures to prevent or respond to risks associated with the day to day running’s of the club.** | **4** | **3** | **12** | **The risk assessment will be presented to all members once they have purchased membership, sent via email. Confirmation that each member has read the risk assessment will be collected. Team captains will be asked to promote this among their teams.** | **2** | **3** | **6** |  |
| **Injury from physical activity e.g. training or matches** | **Could result in physical harm/ injury of players and possibly coaches involved in training. These injuries are most likely to involve injury from inadequate stretching and intense physical activity. In some cases, some injuries may occur due to inappropriate behaviour of individuals and dangerous play.**  **Coaches and players may be in close proximity during drills risking collision or injury from hockey stick.**  **Spectators on the sidelines could be hit by a stray ball both in training and matches.** | **4** | **4** | **16** | **All players must wear appropriate footwear – Astros, shin guards and mouthguards. Coaches and captain to check players are dressed appropriately before activity is started. All jewellery and watches must be removed prior to undertaking the activity.**  **Qualified first aider present at either training session or match. First aid kit will be taken to every match and training session and will be checked and replenished each week by the team captain. Team captain and committee members aware of key first aid contacts at each venue ahead of undertaking the activity.**  **All activities are moderated to ensure they remain appropriate for the experience levels of members involved, to minimise the risk of injury.**  **Players will be led by their captains or coaches through a thorough warm up and cool down before and after any training or games.**  **Coaches will ensure that the right number of players for an activity is maintained so no injuries from overcrowding like collisions with other players or equipment occurs.**  **Spectators must remain behind metal barrier throughout both matches and training sessions. Only coaches and substitutes should be allowed in dugout during matches.**  **Any players playing in a dangerous manner during either matches or training will be forced to sit out of the activity. Enforced by coaches and team captain.**  **Facemasks must be provided for defensive short corners for each team. Responsibility of the team captain to bring protective equipment to each game. Committee to complete injury report in the event of injury occurring and discuss ways to mitigate risk of same incident occurring in the future.** | **3** | **4** | **12** |  |
| **Injury from equipment** | **Risk of injury e.g crushing, bruising, cuts, abrasions from equipment failure e.g., goals falling over, balls splitting when hit etc.** | **3** | **3** | **9** | **goals should be secured and checked prior to any training or matches. These are safely weighted and are not to be moved without supervision from trained personnel e.g.Duty Managers, Director of Hockey or Ground staff. When moving goals we get 2-4 people to do this and ensure the wheels are working properly to reduce the risk.**  **Team Captains are responsible to check balls are of a good quality before the start of the season and communicating with head coach should any need replacing.** | **2** | **3** | **6** |  |
| **Unsuitable playing surface/conditions - Slips, trips, falls on an outside space** | **At risk of slips and falls due to adverse weather conditions – ice in the winter.**  **Risk of tripping over equipment or belongings that have not properly been stored.**  **Broken glass on pitch.**  **Our training sessions all occur in the evening at an outside venue. Due to the hockey season being in predominantly winter months, this means it is dark when training occurs. Inadequate lighting could lead to injuries on the pitch due to collisions, and puts players travelling to training at risk.** | **4** | **3** | **12** | **The pitch will be inspected prior to undertaking the activity and will adhere to facility pitch weather precautions, i.e. cancellation of activity due to frozen weather. Throughout the session coaches, team captains and umpires will monitor the conditions should they worsen, i.e. pitch begins to freeze later at night during training sessions.**  **Liase with opposition university/team before travel to ensure pitch is playable.**  **Report broken glass to facilities staff. Enforce strict policy on no glass taken onto the Astro pitch – only plastic water bottles allowed.**  **Equipment should be kept in the dugouts, well away from the playing area. Players will also be told to place their belongings in the dugouts.**  **Cones and brightly coloured markers are used to avoid tripping, Flood lights are also utilised for high visibility, and remain on until players have left the pitch.**  **There are flood lights on both pitches at Weetwood which are turned on for evening sessions and remain on until the pitches have been cleared.**  **All pedestrian routes are well it and a clear route to the pitches.**  **Members are reminded to wear appropriate clothing, for example, neon vests if cycling to training.**  **Emergency contact details for captains and coaches are given to players in case they are lost or there is a change of location (pitch change).**  **An attendance is taken before training so captains know who should be showing up.** | **3** | **3** | **9** |  |
| **Overexertion when participating in activities** | **Tiredness, cramp exhaustion dehydration, muscle injury etc could occur. This is at higher risk in extreme temperatures – extreme heat or cold.** | **3** | **3** | **9** | **Coaches should ensure that players are not being overexerted, and ensure that sessions are suited to the level of players.**  **Players will be given means of communicating feedback with their coaches regarding the intensity levels, and coaches will provide regular breaks throughout training sessions for the hydration of players.**  **Stretching before and after games and training will also be led by coaches and captains to prevent injury.** | **2** | **3** | **6** |  |
| **Inadequate Coaching** | **Players may be over-exerted if the coach doesn’t understand the skill level of the players, and if coaches haven’t been through adequate coaching training- which can lead to sessions being run to the wrong level for the players.**  **Coach may not turn up to training session e.g. due to illness, personal reasons etc** | **2** | **3** | **6** | **Coaches are all qualified by England Hockey, meaning they understand how to coach players safely, and how to modify drills or different abilities.**  **Players are also trialled extensively meaning they are placed into a team that best suits their ability, allowing coaches to plan sessions based on that skill level.**  **Minimum of two coaches per session will run drills so that there is adequate supervision and should one coach not be available then the other may take lead on the session. Team Captains may help coordinate training if needed but should only set up and lead drills if they are qualified (level 1) England Hockey.**  **Coaches must let both team captain and head coach (Carl) know with as much notice as possible if they are not available to run their training session. At least one qualified coach must be present to run the training session otherwise session must be cancelled.** | **1** | **3** | **3** |  |
| **Lack of safety measures in place for vulnerable groups (disabilities/medical conditions)** | **Member may be harmed due to lack of provisions made for them, or through activities being made inaccessible** | **3** | **4** | **12** | **All members move from venue to venue in their teams to avoid separation from the group.**  **Contact details of the CC and captain are always sent out so everyone has them.**  **A confidential survey was sent out at the start of last year for new players to fill out, which was compulsory, where players could disclose any conditions, disabilities etc which could impact their participation in sport or social activities. This way we were able to accommodate those who were unable to partake in activities, so they continued to feel included. Social secretaries and the club captain were also made aware of these conditions prior to any events so that appropriate access arrangements were made.** | **2** | **4** | **8** |  |
| **Transport to a BUCS fixture via Coach** | **Risk of missing the coach and being stranded. Risk of being involved in accidents** | **2** | **5** | **10** | **All members travelling will be told the time of arrival and departure, and an attendance list will be kept ensuring that everyone gets back onto the coach at stops and after the game.**  **There will be a central meeting point for everyone getting on the coach, this is usually Parkinson steps.**  **There will be a team attendance sheet with emergency contact details on it that will be collected before each fixture.**  **Members must wear a seatbelt and adhere to rules of the coach company and abide by their expected behaviours.**  **Ensure no distractions to the driver while students are travelling on the coach** | **1** | **5** | **5** |  |
| **Transport to a Saturday fixture via personal vehicles or hire cars** | **Risk of road accidents for all members, leading to injury and fatality and risk of damage to the vehicle.** | **2** | **5** | **10** | **- Driver to adhere to UK government road safety legislation.**  **-Drivers must complete relevant documentation from LUU, and be approved, before driving any other members of the club.**  **-Driver is responsible for the up-keep of their car, to ensure that it is safe for the roads.**  **-Passengers to behave responsibly, as to not distract the driver.**  **-Follow LUU guidance on reporting/logging the accidents/incidents.**  **-Knowing when to report to emergency services- immediately contact 999 if any major accidents or injuries occur.**  **-Driver to check weather conditions prior to driving.**  **-Committee and driver to have a record of attendance and contact emergency contact details of members travelling in the car.**  **-If using hire cars, a comprehensive list of drivers should be kept, and only the driver who is ensured to drive the car can drive it. All rules of hire car usage must be followed.** | **1** | **5** | **10** |  |
| **Unsuitable venue for socials** | **Harm resulting from collisions (equipment or member) in a room too small for that number of members. Unsuitable flooring leading to slips/trips. Lack of fire exits resulting in harm when there is an emergency. Harm caused by inadequate lighting, temperature, or general risks caused by poor upkeep of venues.** | **3** | **3** | **9** | **Ensure all venues that the club uses have the following:**  **-The room is well lit and possibility to open windows if needed.**  **-Signpost toilets**  **-Where the room is cold and drafty, ensure heating works/warm clothing is available.**  **-Report any issues with the room to duty management or venue staff.**  **-Ensure surfaces are even and secure**  **-Ensure space is suitable for size of group**  **-Cleaning up of spillages immediately.**  **-Ensure there are suitable fire escapes / extinguishers / room-specific procedures in case of emergency** | **2** | **3** | **6** |  |
| **Social night out Illness or injury due to intoxication and drug misuse** | **Alcohol intoxication/ poisoning can lead to injuries such as cuts, bruising or falls.**  **Students at risk of being separated from the group.**  **Students acting inappropriate towards other members or public** | **3** | **4** | **12** | **A code of conduct is sent out to all existing members and new members. Players must agree to this code of conduct before buying a membership.**  **Designated welfare officers for the night out, led by Welfare Secretary. One of three social secretaries leading the event will also remain sober. Emergency contacts for the night e.g., welfare officers, social secs and Club Captain will be provided to all members before the event, in case of accident or getting lost.**  **All committee members to attend a first aid course which include alcohol awareness - how to spot early signs of alcohol poisoning and what to do in that situation.**  **All committee members will be briefed on how to deal with intoxicated members, and we will promote the message that alcohol is a personal choice, and we will continue to offer alcohol free options at events.**  **We have a zero-tolerance policy on drugs which is made very clear in our code of conduct.**  **During night out should any incidents occur, they must be reported to event staff, (e.g. bouncers, bar staff etc) and communicated amongst committee. Immediately contact 999 if any major accidents or injuries occur.** | **2** | **4** | **8** |  |
| **Drink spiking** | **Lead to unusual behaviour/ loss of consciousness and serious health issues** | **2** | **4** | **8** | **Designated welfare officers and committee members should be aware of unusual behaviour from member and should remain vigilant.**  **Members should never accept drinks from anyone; they should only buy them for themselves. They should be aware of their surroundings when carrying an open drink.**  **Make sure that attendees are aware of the risk and advise them on how to make themselves less likely to be a victim of spiking e.g. by covering drinks.**  **Don’t take drinks from the bar left unattended.**  **During night out should any incidents occur, they must be reported to event staff, (e.g. bouncers, bar staff etc) and communicated amongst committee. Immediately contact 999 if any incidents occur.** | **1** | **4** | **4** |  |
| **Abuse/violence (verbal, physical, sexual)** | **A member is harmed when verbally/physically/sexually assaulted either from other members or public** | **2** | **4** | **8** | **Ensure members are aware of standards of behaviour and potential consequences if they do not adhere to them e.g. removal from activity/playing ban/exclusion of club.**  **Members should maintain communication between each other to ensure that people don't get separated from the group. Members are expected to be respectful to members of the public and not incite or participate in hate or violence. Should any incidents occur, they must be reported to event staff, (e.g. bouncers, bar staff etc) and communicated amongst committee. Immediately contact 999 if any serious incidents occur.**  **The committee will take responsibility for de-escalating any conflict situations. Disciplinary action will be taken against the individual(s) involved as defined by the internal disciplinary policy.**  **Committee must write up a report on incident and communicate with LUU.** | **1** | **4** | **4** |  |