

					1	Nil - Very minor					
									immediately		
Identify Hazards		Estimate the risk			Evaluate the risk					Evaluate residual risk	
Hazard	How may harm result?	Likelihood	Severity	Rating	Risk control measures			Likelihood	Severity	Rating	Further action required?
Alcohol	High levels of intoxication could lead to injury or illness.	3	2	6	Ensure members are made aware beforehand of the effects/dangers of alcohol and how to take care of themselves/stay safe when drinking. Additionally, at least one committee member will stay sober and look after anyone that ends up overly intoxicated. Water will be available at all times and members will also be made aware of this.			2	2	4	Only fill out if additional control measures are needed to be implemented or reviewed Include timescales and who is responsible for implementation
Spiking	This could be a serious health risk causing both physical and emotional harm.	2	4	8	Ensure attendees are aware beforehand of steps they can take to avoid being a victim of spiking (do not leave drinks unattended, do not accept drinks from strangers etc.) and also how to recognise			1	3	3	

	Additionally, it would leave the member even more vulnerable to further crimes.				signs of potential spiking (if their drink tastes funny/looks cloudy, if they see someone attempt to slip something in a drink etc.). If a member is worried that they may have been spiked or is feeling unwell they can tell a committee member, and we will immediately notify bar staff of any issues. Following this we will also notify emergency services if a major incident has occurred and ensure the member receives any care/support needed.				
Night Travel	Travelling at night to/from the bar can make it more difficult for members to navigate and may also leave them more vulnerable to crime.	2	3	6	A group will be arranged to walk down to the venue from campus ensuring that people unsure of the location have others to travel with. Additionally, members will be urged when travelling home to go in groups where possible. For anyone not able to travel in a group, they will be asked to share location updates with friends or committee members. Committee members will be available to contact for the night, and we will ensure that all attendees know how to contact us. We will also encourage members to download the SafeZone app, so they have access to campus security if needed.	1	3	3	
Dimly lit areas	This could make it more difficult for attendees to navigate around the venue and puts them at greater risk of falling.	2	2	4	A committee member will always be on hand to help anyone navigate around the venue if they feel unsure. Attendees will also be asked to keep any loose items, such as bags or coats, tucked under chairs to ensure they do not become trip hazards.	1	1	1	
Stairs to	Attendees could potentially fall,	1	2	2	Attendees will be informed beforehand of the entrance and anyone overly	1	2	2	

