CLUB AN	ND SOCIETY RISK ASS	D	egree of Risk	Risk Rating Matrix							
Society Name:	LUU [Name]	RadSoc		Likelihood				Severi	ty		
Category:	Academic		5	Inevitable			1	2	3	4	5
Author(s):	Rosie Richards		4	Highly Likely	Lik	1	1	2	3	4	5
Author(s)	n n	24/06/25	3	Probable	elih ood	2	2 2		6 8	8	10
signature and date:	KOSIC KI	churds	2	Unlikely		3 3		6	9	12	15
Persons	Club and society		1	Remote		4	4	8	12	16	20
Responsible:	committees and leaders			possibility		5	5	10	15	20	25
Staff Sign Off:	[Signature] [Date]			Severity							
Staff Additional	[Signature] [Date]			Risk rating score Action					1		
Check:	-		5 	Very high - multiple deaths	1 - 4				Broadly a		
Locations:	[State the locations where hold your activities]		4	Highly - death, serious injury, permanent disability	5 - 9			N r	Noderat Noderat isks if re practicat	e - Redi easonal	uce
Details of Activities:	[Provide a detail of the types of activities that your	Academic talks and educational events. Social	3	Moderate - Off Uni/work for at	10 - 1	5		a	High risk action to undertak	be	ity
	society will be doing. For example, this might include	events like game or quiz nights.		least 5 days	16 - 2!	- 25			Unacceptable - Action must be taken		Action
		3. 42.28.163.	2	Slight - First aid treatment	immediately						
	unique activities such as Scuba Diving. This		1	Nil - Very minor		♥ Leeds ● Universi ■ Union			ty		

	unique activity might be followed by more generic activities such as attending socials.]	
People who may be affected:	 Society members and participants Members of the public Staff 	

Identify Hazards	Estimate	the ri	sk		Evaluate the risk				Evaluate residual risk
Hazard	How may harm result?	Li ke lih oo d	S e v er it y	Ra ti ng	Risk control measures	Li ke lih oo d	Se ve rit y	Ra tin g	Further action required? Only fill out if additional control measures are needed to be implemented or reviewed Include timescales and who is responsible for implementation
Road injuries (from vehicles at and when travelling to social events)	Any society member who is travelling to a society activity may be at risk of road traffic injury, fatality or vehicle da	3	3	9	 Committee members will ensure only legal drivers with an authorised driver's licence will be driving to social events ahead of the event. Drivers complete pre driving checks to ensure their personal vehicle is safe to drive. Driver to ensure emergency first aid kit, food, water and a blanket are in the car pre travel. Driver to check weather conditions ahead of driving at starting location, route and end destination. Committee to ensure a safe pedestrian route is pre planned and 	1	2	2	

					 adhered to Pedestrians to only travel via safe and established crossings Drivers to adhere to UK government road safety legislation. Only hire vehicles through reputable companies and/or LUU Any member driving a vehicle for society purposes will go through the authorised driver and/or MiDAS process as required 				
Slips, trips and falls	Members may be injured if they trip over objects or slip on spillages.	3	1	3	 Committee members should check meeting space ahead of any events and report any issues with a LUU room or space to the duty manager ahead of activity. Committee members are aware of contacting the LUU help and support team if needed. Committee members to ensure meeting space is appropriate for the activity, pre-event. Committee to ensure members entering the location store personal belongings in a safe place. Committee members to ensure any spills are cleared up immediately. 	2	2	4	
Illness due to intoxication, drug misuse, dehydration on a social night out	Members attending the society arranged by the committee may be attending an off-campus venue. Alcohol consumption may take place at the social. Members may be at risk of losing the group and being separated from	3	2	6	 Committee to ensure venue is appropriate pre-event. Committee to adhere to social guidelines in how to ensure a social is safe and inclusive. Committee to recognise and support intoxicated members and seek first aid assistance in venues. Designated committee welfare person for any night out or event where drinking may occur. Ensure members all have access to venue details, location and times. Committee contacts designated as emergency point of contact for the social event. 	2	3	6	

	the group, acting inappropriately to other group member and the potential to become ill.				 Ensure all committee members are aware of the code of standards. Committee to communicate to all club members the LUU constitution and code of conduct relating to appropriate behaviours. Ensure all members are aware that alcohol consumption is a personal choice at a social event. 				
Use of Electrical equipment such as speakers and computers	Members at risk of Fire, Burns, shock, fatality.	1	4	4	 Committee to ensure all equipment used by the society is PAT test by LUU staff prior to use. Committee ensures equipment audit is up to date with PAT test dates. Committee to check if at an external venue electrical risk assessment. 	1	4	4	
Medical Incident/condition	Members may be at risk from medical episodes as a result of a particular condition or illness.	2	3	6	 Committee to be made aware of any pre-known medical conditions of members. A First Aid kit should always be accessible at any event. Committee ensure members have any emergency medication with them (e.g., EPI-pens, inhalers, etc) 	2	3	6	
Fire & Emergency	Members may be at risk of meeting location experiencing a fire or other emergency of similar nature.	1	3	3	 Make members aware of fire / emergency exit routes of the venue ahead of the meeting or activity. Ensure all members are aware of standard fire drill protocol. In the event of an emergency ensure the venue is exited in a safe and orderly manner Perform a headcount at the beginning of the meeting to ensure all members are accounted for in the event of a fire. 	1	3	3	