

# Society Storage Audit 2023/24



Please complete and return the following form.

|   |  |
|---|--|
| Do you have any keys for LUU/University spaces? | Yes/ <b>No</b>   |
| If yes, where is this for?                      | Balcony/lockers/other (please state)<br><br><b>N/A</b> |
| How many keys do you have?                      | <b>N/A</b>   |

Please list the items that are owned by your club and society.

As you are checking your items in LUU storage, please check the [storage agreement](#). You may be asked to sign this at a later date.

If you no longer require an item, Student Activities can help you donate/recycle the item. It may be able to be used by another society or a charity. Please mark the item in red below and we will contact you to support.

| Item  | Location (Balcony/ <b>Cages</b> /Lockers/Level 3/Edge/External space/House) |
|---|---|
| Freshers Fair Content (T-Shirts, informational leaflet, "STAR Need to Know" binder) | Cage  |
| STAR Banners  | Cage  |
| Vigil items (Cardboard bowls, candles, candle holders)                              | Cage  |
| Conversation Club Resources (Worksheets)  | Cage  |
| Exhibition Posters (Welcoming Refugees Campaign)                                    | Cage  |

|                                |      |
|--------------------------------|------|
| Plastic Box for storage        | Cage |
| x3 Cardboard boxes for storage | Cage |