**Leeds University Union**

Code of Good Conduct for: Leeds Gryphons American Football Club

**Club’s Statement of Intent:**

#  - No Discrimination

# - No Peer Pressure

# - No Bullying

# - Inclusive

# - Accessible

# - Safe

## 1.0 Introduction

Why have a Code of Conduct?

This document acts as an agreement between the club and its paid members. It should set out the commitment that the club committee is making to run the club and its activities during the academic year, as well as explaining to members what is expected of them. It should also act as a point of reference for any disciplinary matters brought to the attention of the club committee.

# Club Membership

1.1 To be eligible to participate within any clubactivity, members must have paid their appropriate fees and completed a membership form online.

1.2 Membership for the 2020/21 academic year, including membership for BUAFL and BUCS, will be charged at £67. This will include kit hire (that is: a helmet, leg set and a set of pads belonging to the club which will be loaned to the member as required for the duration of the 2017/18 season). Appropriate protective kit is mandatory in order to participate in the sport.

1.2.1 Members already in possession of their own kit may be refunded an appropriate amount, at the committee’s discretion

 1.2.1.1 Member owned kit must match the team colours / decals to be eligible for a refund

1.3 Membership is non-refundable after a 2 week “settling in” period after the rookie day

1.3.1 In exceptional circumstances at the discretion of the committee refunds may be considered after this period

1.4 Loss or improper use of this equipment that results in damage will incur a fine from the club of the value required to replace the kit, as new

 1.4.1 Loss of kit and failure to pay the fine outlined in part 1.4 will result in prevention of graduation.

1.5 All members must sign to say that they have read the club's Code of Conduct and understand their responsibilities

1.6 All members must purchase a University Sports Pass, this is included in the cost of University Halls of Residence

# Training

2.1 Attendance at training is compulsory.

2.2 All players should arrive prepared, with the appropriate equipment 15 minutes before the start of each session.

2.3 Any club member unable to attend or running late should contact their unit leader/the team president as soon as possible.

2.4 If any club member arrives after the commencement of a training session, they should convey their apologies to the coach and captain along with a valid reason.

2.5 Any member not attending training who fails to give a suitable reason or notice may experience loss of game-time

2.6 All players and coaches should undergo training employing the correct, prescribed techniques in accordance with the club's Risk Assessment.

# Match Days

3.1 Players must report to the Captain at the specified time. Late arrivals will not be tolerated and may be met by possible exclusion. The Club does not guarantee to delay departure for away games for any late arrivals.

3.2 Players must be professional in their approach to all games (i.e. ensuring that they are correctly equipped, dressed and prepared for the game).

3.3 Players must ensure they bring with them their Student Identification cards as well as appropriate match fees (to be announced prior to match day) to all matches. For away matches they must register with the club secretary before departure.

3.4 When representing the University in BUAFL fixtures, kit must be worn in accordance with the University and league Sports Branding Policy.

3.5 The club will provide all players with a game shirt. Other equipment will be provided as part of the membership outlined in section 1.2. The game shirt must be returned at the end of each match.

3.5.1 Items such as boots, gum shields, socks, base-layers and non-essential equipment including gloves are not provided as part of membership and must be sourced at personal expense

 3.5.1.1 Personal items, such as socks, must match the team colours.

3.6 The committee is responsible for cleaning game shirts before each match.

3.7 All Leeds Gryphons squad members must be in possession of the necessary clothing (to be specified before the match day) as well as the following compulsory items: 1. Helmet, 2. Shoulder Pads, 3. Leg Pads, 4. Gum Shield.

3.8 Any player seeking to purchase their game jersey or any protective equipment belonging to the club should speak to the kit secretary and treasurer regarding the procedure.

# Discipline/Complaints

4.1 Players wishing to object/complain concerning matters appertaining to the club must express their dissatisfaction in person and in private to their unit rep and the club president. These matters will remain confidential.

4.2 All complaints must be discussed.

4.3 Failure to comply with the club's Code of Practice may result in disciplinary action by the club committee, which may lead to expulsion from the club depending upon severity.

# Tours/Tournaments

5.1 Organisation of tours should only be done to the knowledge of the Sports Development Coordinator.

5.2 An itinerary must be drawn up and presented to the Sports Development Coordinator

5.3 The Student Activities Health and Safety Coordinator should be consulted about the tour.

# Account Signatories

6.1 The Club President, Secretary and Treasurer must register with the ARC cash office.

6.2 Copies of signatories will be kept in the club file.

# Club Organisation

7.1 Members can expect that the committee will run all aspects of the club in a professional and efficient manner. This includes management of club activities, finances and communication.

7.1.1 Failure to adequately perform duties as a committee member may result in re-election of the position; this is determined by a vote of no confidence to the president by members of the committee.

7.1.1.1 For re-election to occur a majority of 70% or at least 6 members must back the motion. Re-election will necessitate an EGM.

7.2 Any questions regarding the way the club is run should be directed to the Club President in private.

7.3 Club committee members will publicise their e-mail addresses and respond any club related queries they receive as soon as possible.

# Social Activities

8.1 Members are expected to behave responsibly at all times on social events and training, as well as when representing the University of Leeds at matches (both during and in travel to and from match venues).

8.2 Members must adhere to LUU guidelines on social activities and be made aware of the disciplinary procedures in place.

8.3 Any member whose actions bring the Club into disrepute may be subject to Club Disciplinary Procedures.

8.4 Branded Gryphons merchandise must be worn in a responsible manner; displaying the Gryphon logo in a nightclub is prohibited and will result in disciplinary action

**9. Player Safety**

9.1 All practices, games, and enactments of American Football must be carried out under the supervision of qualified and trained coaches.

9.2 Improper use of equipment outside of practice and game scenarios and deliberate use of improper or dangerous technique will be subject to severe disciplinary action from the committee and coaches.

9.3 Players must notify their unit leaders and/or coaches of any relevant injuries or illness prior to training.

**10. Covid-19**

10.1 Members are expected to follow all Government, LUU, University, and BAFA guidelines.

10.2 Members will follow all rules set by the Club regarding Covid-19 protocol at club activities

 10.2.1 Members can expect to be informed of the Covid-19 procedure via online documentation and by briefing before training.

 10.2.2 Repeated failure to comply with club Covid-19 procedure may result in removal from the training session.

10.3 Safety of other members, coaches and staff of training facilities is expected to be the members priority.

10.4 Members are expected to take precautions, self-isolate, and inform the club president if they have symptoms or come into contact with someone who has received a positive test.

**We the undersigned agree to uphold the above Code of Good Conduct**

President: Corey Greening - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Secretary: Ewan Harris - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Treasurer: Mason Webb - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: 25/08/2021