



CLUB AND SOCIETY RISK ASSESSMENT		Degree of Risk		Risk Rating Matrix																
Society Name:	LUU Islamic Society	Likelihood		Severity																
Category:	Faith	5	Inevitable	Likelihood		1	2	3	4	5										
Author(s):	Lamees Khan	4	Highly Likely		1	1	2	3	4	5										
Author(s) signature and date:	 16/07/25	3	Probable		2	2	4	6	8	10										
Persons Responsible:	Club and society committees and leaders	2	Unlikely		3	3	6	9	12	15										
Staff Sign Off:	[Signature] [Date]	1	Remote possibility		4	4	8	12	16	20										
Staff Additional Check:	[Signature] [Date]	Severity			5	5	10	15	20	25										
Locations:	<ul style="list-style-type: none"><li>- On campus for educational events</li><li>- Social events often off campus at specific locations e.g. laser tag or bowling</li><li>- Other socials e.g. games nights may be held on campus</li></ul>	5	Very high - multiple deaths																	
Details of Activities:	<ul style="list-style-type: none"><li>- Mainly socials (bowling, laser tag)</li></ul>	4	Highly - death, serious injury, permanent disability																	
		3	Moderate - Off Uni/work for at least 5 days																	
		2	Slight - First aid treatment																	
				<table><tr><th>Risk rating score</th><th>Action</th></tr><tr><td>1 - 4</td><td>Broadly acceptable – no action required</td></tr><tr><td>5 - 9</td><td>Moderate - Reduce risks if reasonably practicable</td></tr><tr><td>10 - 15</td><td>High risk - Priority action to be undertaken</td></tr><tr><td>16 - 25</td><td>Unacceptable - Action must be taken immediately</td></tr></table>							Risk rating score	Action	1 - 4	Broadly acceptable – no action required	5 - 9	Moderate - Reduce risks if reasonably practicable	10 - 15	High risk - Priority action to be undertaken	16 - 25	Unacceptable - Action must be taken immediately
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		1	Nil - Very minor	
People who may be affected:	<ul style="list-style-type: none"> <li>• Society members and participants</li> <li>• Members of the public</li> <li>• Staff</li> </ul>			

Identify Hazards	Estimate the risk				Evaluate the risk				Evaluate residual risk
Hazard	How may harm result?	Li ke li h o o d	S e v e r i t y	Ra ti ng	Risk control measures	Li ke li h o o d	Se ve rit y	Ra tin g	<b>Further action required?</b> <i>Only fill out if additional control measures are needed to be implemented or reviewed</i>  Include timescales and who is responsible for implementation
Fire	Could affect Everyone who attends- as the fire may be from an area near by and everyone in the same place may be affected at once.	3	4	12	1) We will make sure to keep fire exits clear during events 2) Tables and chairs will be positioned under instruction from LUU staff 3) We will not have any candles or naked flames We will follow LUU instructions from the guidelines	2	4	8	
Electrical shock	Could affect all that attend due to potential electrical faults – exposed wires etc	2	4	8	1) Ensure any/ all equipment is PAT tested according to health and safety guidelines 2) All equipment is checked before use for any exposed wires etc 3) Limit exposure as much as possible ( have committee be in charge of certain equipment to minimise risk to others)	1	4	4	

<b>Crowd management</b>	Risk of overcrowding and lack of suitable escape routes at busy events	<b>3</b>	<b>2</b>	<b>6</b>	<ol style="list-style-type: none"> <li>1) We have advertised the events on our social media pages and we will monitor the number of those attending at the door</li> <li>2) If we feel that the room capacity is being reached then we will communicate that too the attendees and inform them of alternative events taking place that they can attend</li> <li>3) We have booked the largest rooms available in LUU to host the events, so that there is no difficulty in seating people.</li> </ol> <p>If we find that we are having difficulty managing people or the space, then I will contact the union for help and support</p>	<b>1</b>	<b>2</b>	<b>2</b>	
<b>Concussion</b>	For those taking part in Sports activities <i>e.g. football for brothers.</i>	<b>2</b>	<b>2</b>	<b>4</b>	<ol style="list-style-type: none"> <li>1) We will follow the guidance and advice set out from LUU regarding concussion and the steps to follow.</li> </ol> <p>Ensure the committee members running events have read over the guidance and are aware of the steps to follow, in the event of concussion</p>	<b>1</b>	<b>2</b>	<b>2</b>	
<b>Manual Handling</b>	Committee or volunteers trying to carry or handle more than they can manage	<b>2</b>	<b>1</b>	<b>2</b>	<ol style="list-style-type: none"> <li>1) We will only deal with handling light equipment</li> <li>2) We will ensure that no one carries more than they are physically capable of doing so</li> <li>3) We will ensure that everyone is aware and follows correct manual handling techniques</li> </ol>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>Slips, trips and falls</b>	More relevant to outdoor activities e.g. hikes	<b>3</b>	<b>3</b>	<b>9</b>	<ol style="list-style-type: none"> <li>1) We will ensure that people are not running around.</li> <li>2) General good housekeeping</li> <li>3) If there are spillages that occur, the committee will be made aware and a sign will be put up or it will be cleaned</li> </ol>	<b>1</b>	<b>3</b>	<b>3</b>	

	Or potentially indoor socials too				<p>promptly.</p> <p>4) Committee should spot check for hazards on an ongoing basis.</p> <p>5) All areas to be as well lit as possible including stairs.</p> <p>Wires and cables should be out of the way and managed by LUU technicians</p>				
<b>Food</b>	Food Allergies	<b>3</b>	<b>4</b>	<b>12</b>	<p>1) We will order food which is prepared for in a hygienic manner</p> <p>2) Everyone will be informed of all possible allergens in food</p> <p>3) Anyone serving food will be required to wear latex free gloves and this will be monitored</p> <p>4) Everyone must sanitise their hands before eating</p> <p>5) New disposable plates and cups will be used- and thrown consequently after</p>	<b>1</b>	<b>4</b>	<b>4</b>	
<b>Robbery</b>	Could affect anyone attending	<b>2</b>	<b>1</b>	<b>2</b>	<p>1) This is a minimal risk as we will not be carrying cash at the events, or have valuables on site</p> <p>Attendees will not need to bring any valuables with them</p>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>Anti-Social behaviour</b>	Could affect anyone attending	<b>2</b>	<b>1</b>	<b>2</b>	<p>1) No alcohol will be provided</p> <p>If anyone behaves in an antisocial manner, LUU will be informed if the committee are unable to handle the situation</p>	<b>1</b>	<b>1</b>	<b>1</b>	