



CLUB AND SOCIETY INDIVIDUAL RISK ASSESSMENT		Degree of Risk		Risk Rating Matrix										
Society Name:	LUU STREET DANCE	Likelihood		Severity										
Category:	DANCE	5	Inevitable	Likelihood		1	2	3	4	5				
Author(s):	HAO NGUYEN - PRESIDENT	4	Highly Likely		1	1	2	3	4	5				
Author(s) signature and date:	HAO NGUYEN 30/07/2024	3	Probable		2	2	4	6	8	10				
Persons Responsible:	Club and society committees and leaders names	2	Unlikely		3	3	6	9	12	15				
		1	Remote possibility		4	4	8	12	16	20				
Staff Sign Off:	[Signature] [Date]			5						5	10	15	20	25
Staff Additional Check:	[Signature] [Date]	Severity												
Locations:	Leeds university union studios	5	Very high - multiple deaths	Risk rating score							Action			
Details of Activity:	Weekly dance open classes for all members of the society to partake in the union studios. Rehearsals every week for members that audition for the dance competition teams and performance/showcase teams. Socials biweekly/ monthly at various pubs and clubs and sober socials.	4	Highly - death, serious injury, permanent disability	1 - 4		Broadly acceptable - no action required								
		3	Moderate - Off Uni/work for at least 5 days	5 - 9		Moderate - Reduce risks if reasonably practicable								
		2	Slight - First aid treatment	10 - 15		High risk - Priority action to be undertaken								
		1	Nil - Very minor	16 - 25		Unacceptable - Action must be taken immediately								
People who may be	● Society members and													

affected:

- participants
- Staff



Identify Hazards	Estimate the risk				Evaluate the risk				Evaluate residual risk
Hazard	How may harm result?	Likelihood	Severity	Rating	Risk control measures	Likelihood	Severity	Rating	Further action required? Only fill out if additional control measures are needed to be implemented or reviewed Include timescales and who is responsible for implementation
Dance and physical movement	Insufficient warm up could lead to muscular injuries or sprains Dancers could collide with each other, causing falls or bruises Falls could lead to sprains, fractures, or concussions	3	3	9	<ul style="list-style-type: none">All dancers must wear appropriate clothing: trousers must not touch the floor, trainers must be tied up, long hair must be tied back, jewellery and watches must be removed - reducing risk of tripping, catching on other dancers or surroundings and more serious injuries from contact with hard materials whilst dancingA warm-up must be completed at the beginning of each session, to prevent injuries while dancing such as sprainsWhen choreographing, appropriate space must	2	2	4	

					<p>be given for all dancers and moves when travelling must be planned to prevent risk of collision</p> <ul style="list-style-type: none"> Committee members must be aware of key first aid contacts in different areas (union, competition venues, etc.) to notify if any injuries occur during rehearsal or during performances 				
Blocked exits in studios, performance venues and general public areas	Getting hurt in event of an emergency due to not being able to use exit	1	3	3	<ul style="list-style-type: none"> avoid congregation around exits All members will be made aware of emergency exits and fire procedures 	1	2	2	
Theft/ loss of society money and/or property	Damages the society financially	1	3	3	<ul style="list-style-type: none"> only requiring treasurer and president to handle money Safely storing money with watched property and creating transparent networks/updates throughout treasurer and president. 	1	1	1	
Manual Handling when transporting items from storage to venue	Lower back pain caused by improper lifting, lowering, carrying,	2	3	6	<p>Ask trained personnel to handle any equipment which may cause injury to untrained members</p> <p>Assess individual situations to ensure that any manual handling</p>	1	3	3	The Secretary will keep a log of Committee members who have completed the "Keeping you safe at work" training on Love to Learn. Committee should complete this in the next month.

	<p>pushing, and pulling of items</p> <p>Joint injuries Repetitive strain injury from repetitive lifting</p>				<p>tasks are given to members that can handle them</p> <p>Avoid heavy lifting e.g. by splitting loads up so members are not carrying heavy loads</p>				
Lack of safety and awareness of disabled members	Members could be injured due to lack of access	1	3	3	<ul style="list-style-type: none"> all committee members aware of members with disabilities and to accommodate accordingly make all classes and socials as accessible as possible 	1	2	2	
Slips, trips and falls from wearing inappropriate footwear	Injuries such as sprains	3	3	9	<ul style="list-style-type: none"> Keep walkways clear of obstacles and obstructions Ensure members have good housekeeping by picking up belongings and keeping areas organised and tidy. Any spilt liquid will be mopped up immediately and appropriate signage will be put up if floors are wet Members are to wear appropriate footwear Building staff will be contacted by committee if necessary 	1	2	2	
Injuries at social	Alcohol	3	2	6	<ul style="list-style-type: none"> Implement code of 	2	1	2	

events (alcohol or non alcohol induced)	consumption may take place at socials, which introduces risk of harm through intoxication				<p>conduct within members for all societal and events</p> <ul style="list-style-type: none"> • Designated welfare officers for socials - President and welfare secretary • Committee members monitor state of society members - providing support for those who may be heavily intoxicated 				
Theft/ loss of personal items	Losing belongings during society events Creates mistrust	1	2	2	<p>encourage members to tu personal items in safe and secure areas</p> <p>reduce amount of people lingering around items</p> <p>ensuring members are warned that certain areas (e.g changing rooms/toilets/ sports halls) are not fully secure</p>	1	1	1	
Travelling to and from events	<p>Socials take place mid-evening/ night, so travel may be dangerous especially if member is alone</p> <p>Members of public may act aggressively</p>	3	3	9	<ul style="list-style-type: none"> • Committee encourage members to travel in groups and to book Ubers instead of walking • Committee member aid members if they are thinking of taking dangerous travel arrangements • Having at least 1 committee member traveling with different groups • Sharing each other 	2	1	2	

	or may try to manipulate members if they are intoxicated				locations (e.g. using the app Life360)				
Fire in rehearsal spaces	<p>Panic may cause members to act irrationally/ smoke inhalation...</p> <p>Injury caused by heat and flames Suffocation or poisoning from smoke Injury from the collapse of a building</p>	2	5	10	<ul style="list-style-type: none"> Committee members will layout of all rehearsal spaces for evacuation procedures - where the closest fire exit is and inform society members Any extra accessibility needs of members will be discussed and practices will be Committee have basic knowledge of all fire extinguishers closest to rehearsal spaces prevent any fire hazards such as too many sockets being used or lighters stored safely implemented/plans updated by committee members. All society events will occur within buildings with a clear fire plan In case of a fire, sound the fire alarm and evacuate the building 	1	2	2	
Adverse weather when training	Dehydration/ heat stroke or heat exhaustion if	2	2	4	<ul style="list-style-type: none"> Ensure water is readily available and encouraging hydration breaks Providing scheduled rests 	1	1	1	

	weather is too hot				and periodic breaks for members during rehearsals				
Electrocution from cables	Use of mega speaker of surrounding sound system for practice	1	4	4	<ul style="list-style-type: none"> Committee to inspect equipment at all times for possible damage Ensure only committee handle electrical equipment setup and maintenance 	1	2	2	
Getting separated at away competitions	Losing a team member whilst in another city	3	1	3	<ul style="list-style-type: none"> Implementing a buddy system where members can watch out for each other designating meeting points and times throughout events ensuring all members have the contact information of committee 	1	1	1	
Medical emergencies	emergencies such as allergic reactions	3	3	9	<ul style="list-style-type: none"> Committee have knowledge of the closest hospitals or emergency medical services when travelling Ensure all members have made committee aware of anti medical information such as allergies or asthma etc Keeping well stock first aid kits when travelling 	1	3	3	