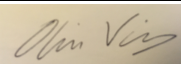




Annual Risk Assessment Form

To calculate **Risk Rating (R)**: assess the **Likelihood (L)** of an accident occurring against the most likely **Severity (S)** the accident might have, taking into account the control measures already in place. **L x S = R**

Club & Society Name:	Mantality	Likelihood (L) X Severity (S)		
Category:	Welfare			
Group Description:	We aim to provide a safe space for men in our university to discuss topics that may hold them back in society, or things they don't feel comfortable discussing due to traditional social constructs around what men 'shouldn't' say.	Unlikely	1	Minor harm caused
		Possible	2	Moderate harm caused
		Certain	3	Major harm caused
Completed by (name and committee position):	President: Oliver Vickers, mn14ogv@leeds.ac.uk	<div> <div>Low (Acceptable) = 1 - 2</div> <div>Medium (Tolerable) = 3 - 6</div> <div>High (Intolerable) = 7 - 9</div> </div>		
Club & Society Signature:	 13.08.2021			
(Staff Only) Checked by:				

Society Activity Hazards

Any hazards that apply specifically to your club or society. E.g. sports, performances, cooking, animal care, staying away, etc.

What are the significant, foreseeable, hazards? (the dangers that can cause harm)	Who is at risk and how?	Control measures (Already in place)	Risk Rating			Additional control measures needed (Staff ONLY)

Issues arising from participating in breathing exercises	Participants who are taking part in the breathing exercise during the society's sessions. Light-headedness or fainting from breathing exercises.	Breathing exercises will be conducted in a safe environment (i.e. sitting up or lying on the floor). Participants will also be advised to not force/push themselves to their limit. Participants with cardiovascular issues or other serious health issues will be advised to consult a medical doctor before taking part.	1	2	2	
Confidentiality of the sessions is broken	Session participants. Mantality prides itself in creating a safe space where members can talk openly in confidence. If the confidentiality of the sessions is broken this is unacceptable.	Before each session the session rules are read and explained to participants and state that: "Confidentiality is vital for the success of the Mantality men's circle session, we want to build an environment where men feel safe and confident in sharing their thoughts and feelings."	1	2	2	
Bullying, judgement, or discrimination occurs during a session	Session participants. Mantality prides itself in creating a safe space where members can talk openly in confidence. Bullying, judgement, or discrimination is not acceptable inside or outside of our sessions.	Before each session the session rules are read and explained to participants and state that " Don't Bully or Judge: The circle is a safe and inclusive space where men should feel comfortable and at ease."	1	2	2	

Socials, Meetings and Transport Hazards

What are the significant, foreseeable, hazards?	Who is at risk and how?	Control measures (Already in place)	Risk Rating	Additional control measures needed (Staff ONLY)
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<i>(the dangers that can cause harm)</i>			L	S	R	
<i>Eg. Slips, trips and falls</i>	<i>Staff and visitors may be injured if they trip over objects or slip on spillages</i>	<i>General good housekeeping. Flooring even and well maintained. Spillages cleaned up immediately. Wet floor signs used after mopping. All areas well lit, including stairs. No obstructions in walkways such as boxes, trailing leads or cables. Staff keep work areas clear. Report any spillages or trip hazards.</i>	2	2	4	

Filename: Annual Risk Assessment_Mantality 2021:22.docx
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Title:
Subject:
Author: Oliver Vickers [mn14ogv]
Keywords:
Comments:
Creation Date: 29/08/2021 12:09:00
Change Number: 2
Last Saved On: 29/08/2021 12:09:00
Last Saved By: Oliver Vickers [mn14ogv]
Total Editing Time: 0 Minutes
Last Printed On: 29/08/2021 12:09:00
As of Last Complete Printing
Number of Pages: 3
Number of Words: 546
Number of Characters: 3,045 (approx.)